



## **PUBLIC NOTICE**

### **Citizens Engagement Advisory Committee (CEAC) Meeting**

### **Wednesday, December 2, 2020**

#### Agenda Items:

- Call to Order
  - Attendance: Natalie Price (Berkley), Torri Mathes, Nicole Menard (Berkley), Colleen Graveline (Berkley), Jess Vilani (Berkley), Jaye Sanders (Berkley), Jess Worrall (Berkley)
  - Not in Attendance: Tammi Polk, Zachary Barclay
- Roll Call/Introductions
- Motions to approve agenda
  - Motion by Jaye Sanders
  - Second by Jess Vilani
- Approval of Minutes
  - Motion by Nicole Menard
  - Second by Jaye Sanders
- Citizen Comment - No citizens in attendance
- Order of Business
  - Election of Chair, Vice-Chair, Secretary
    - Discussion of Jess Vilani as Chair
    - Discussion of Nicole Menard as Vice-Chair
    - Discussion of Secretary position being a rotating position
    - Motion to propose a slate of Jess Vilani as Chair, Nicole Menard as Vice-Chair, and the Secretary as rotating
      - Motion by Jaye Sanders
      - Second by Jess Worrall
  - Board delegation of 3-5 tangible tasks for the CEAC in 2021
    - Discussion of tangible tasks recap
      - Public Safety engagement
      - DPW bulletin boards
      - Engaging sector groups outside of City scope
      - Kickstarting brand ambassadors
    - Discussion of which tasks to tackle first
      - Discussion of bulletin boards
        - Torri began a conversation with DDA Director and DPW Directors and will follow up with CEAC
        - Discussion of locations for bulletin boards
          - Coolidge Area - jets/vitrine/atomic dog

- Near school/football field
  - 12 mile - catching fireflies, 24 seconds, Berkley common
  - Park area - tot lots, oxford merchants
  - Bus stops on Woodward and La Salette
  - Near MoGo bikes
  - Oxford Towers or SMART bus
    - Near the courtyard
  - Discussion of asking Westborn/Bigby/Woodward Corners space on bulletin board
  - Discussion of unexpected areas in Berkley where a bulletin board could be placed
    - 11 Mile/Pubs near Oak Park
    - Uncle Andys area and neighborhood
    - Mortenson/Catapla south of 12 (kid's crosswalk)
    - Cana Church?
- Discussion of brand ambassadors and the selection process
  - Discussion of holding off until CEAC is still more established
- Discussion of CEAC board help connecting with community services around us
  - Discussion of community group support (e.g. Lake Orion Cares)
  - Discussion of partnering with community newspaper for a free ad and the school newspaper
  - Discussion open zoom meeting (e.g. AAA 1-B) and highlight different agencies that are willing to
  - Discussion of assigning a point person overseeing this project
    - Discussion of categories/resources to tackle first
      - Food would be the priority since it is the most needed right now
      - Other community resources would be secondary and an additive
      - Jaye to research Oakland County on the different sector resources and compiling information to assist the CEAC in curating content
        - Jess W to also assist
        - Other members to research resources and send to Jaye
  - Discussion of creating a group page under the City of Berkley page to house this information

- Torri to work with Jess Vilani on set up
- o Discussion of Jess V creating a rotation list for rotating secretary
  - Jaye to take the first shift in February
- o Staff Comments
  - Discussion of City closures
  - Discussion of Santa Drive-By event and MerriMonth
- o Adjournment - 8:07 PM
  - Motion by Jaye Sanders
  - Second by Jess W